



Shaftesbury Park Primary School



E-Safety Policy

Aim

The E-Safety policy and procedures are to ensure pupils use new technologies in a way which will keep them safe, without limiting their opportunities for creation and innovation.

Purpose

The Internet and digital communications are an essential toolset in the 21st century for education, business and social interaction. The school computer system and Internet access is designed expressly for student use and will include filtering appropriate to the age of the students. Clear boundaries will be set for the appropriate use of the computer system, the Internet and digital communications for staff and students. The use of these exciting and innovative tools in school and at home has been shown to raise educational standards and promote student achievement. However, the use of these new technologies can put pupils at risk within and outside the school.

Some of the dangers they may face include:

- Access to illegal, harmful or inappropriate images or other content
- Unauthorised access to / loss of / sharing of personal information
- The risk of being subject to grooming by those with whom they make contact on the internet.
- The sharing / distribution of personal images without an individual's consent or knowledge
- Inappropriate communication / contact with others, including strangers
- Cyber-bullying
- Access to unsuitable video / internet games
- An inability to evaluate the quality, accuracy and relevance of information on the internet
- Illegal downloading of music or video files
- The potential for excessive use which may impact on the social and emotional development and learning of the young person.

Security of ICT Systems Responsible for:

- Ensuring that the school's ICT infrastructure is secure and is not open to misuse or malicious attack
- Make certain that users may only access the school's networks through a properly enforced password protection policy, in which passwords are regularly changed
- Ensuring that the use of the network / remote access / email is regularly monitored in order that any misuse / attempted misuse can be reported to the Headteacher / Safe guarding leader/ ICT Co-ordinator for investigation / action / sanction
- The school will take all reasonable precautions to ensure that users access only appropriate material. However, due to the international scale and linked nature of Internet content, it is not possible to guarantee that unsuitable material will never appear on a school computer. The school cannot accept liability for the material accessed, or any consequences of Internet access. Any unsuitable material will be reported to Wandsworth IT Service who will block the site

All Staff are responsible for ensuring that:

- They have read, understood and signed the school Staff Acceptable Use Policy / Agreement (AUP) - being updated
- They report any suspected misuse or problem to the Headteacher / SLT /for investigation / action / sanction
- E-safety issues are embedded in all aspects of the curriculum and other school activities
- Students understand and follow the school e-safety and acceptable use policy
- They monitor ICT activity in lessons, extra curricular and extended school activities
- They are aware of e-safety issues related to the use of mobile phones, cameras and hand held devices and that they monitor their use and implement current school policies with regard to these devices
- In lessons where internet use is pre-planned pupils should be guided to sites checked as suitable for their use and that processes are in place for dealing with any unsuitable material that is found in internet searches.
- Pupils should be taught to be critically aware of the materials they read and shown how to validate information before accepting its accuracy.
- Pupils will be advised never to give out personal details of any kind which may identify them or their location.
- Pupils will be educated in the effective use of the Internet in research, including the skills of knowledge location, retrieval and evaluation

The acceptable use policies for staff/parents/children is currently being updated in line with the GDPR rules and regulations.